



## **Scholarship Regulations**

*The Scholarship Regulations regulate the types of scholarships awarded, the conditions for their award and the method of application. The Scholarship Rules are internal regulations. The scholarship is not an entitlement.*



Table of Contents

<b>1. Basic provisions</b> .....	3
<b>2. Types of scholarships</b> .....	3
<b>2.1. Social Scholarship</b> .....	3
<b>2.2. Special Scholarship</b> .....	3
<b>2.3. Project scholarship</b> .....	4
<b>2.4. Extraordinary Scholarship</b> .....	4
<b>3. Common provisions</b> .....	4
<b>4. Final provisions</b> .....	5
<b>Edition</b> .....	6



## **1. Basic provisions**

The Scholarship Regulations are established as an internal regulation of the school and apply to all students in all study programmes conducted throughout the organisation. This Scholarship Code sets out the types of scholarships, the conditions and methods of awarding them and how to apply them in the form of a 10-70% tuition fee discount.

## **2. Types of scholarships**

1. Scholarships awarded to students are provided in the form of a discount on the cost of study and are paid from the schools resources, the scholarship fund or from other sources according to the type and purpose of the scholarship.
2. The following types of scholarships are provided:
  - Social
  - Special
  - Scholarship
  - Project Scholarship
  - Extraordinary
  - Scholarship

### **2.1. Social Scholarship**

A student or student applicant who has been awarded child benefit or is a single parent in a difficult situation, a handicapped student whose handicap/illness severely restricts him/her, is entitled to a social grant. Persons from countries in transition or countries affected by disaster or war may apply for a scholarship. To prove eligibility for a social scholarship, the student must attach to the application for a social scholarship submitted through the Student Services Office a written certificate issued by the local authority confirming one or more of the above. The student shall submit the application for a social grant before signing the study contract. The social grant and its amount will be decided by the schools committee. The scholarship will be granted in the form of a tuition fee reduction.

### **2.2. Special Scholarship**

The Special Scholarship is for specific, unspecified applications. The justifiable reason for requesting the scholarship is stated in the scholarship application. The award of a special scholarship is entirely at the discretion of the school. The decision to award such a scholarship for a

given programme of study is made by a committee. The award of the scholarship is conditional upon the students proper and timely fulfillment of his/her commitments and obligations and the conditions of the school. The student shall submit an application for a special scholarship before signing the study contract. The scholarship and its amount will be decided by the schools committee. The scholarship will be granted in the form of a tuition discount.

### **2.3. Project scholarship**

The project scholarship is intended especially for talented students who want to meet the goals and needs of the school through their studies and output work within the framework of study projects. Anyone can apply for the scholarship by including their work experience and completed projects in their application. The application for the project scholarship shall be submitted by the student before signing the study contract. The scholarship and its amount will be decided by a committee of the school. The scholarship will be granted in the form of a tuition discount.

### **2.4. Extraordinary Scholarship**

Exceptional scholarships may be awarded by the schools committee to students who engage in research and teaching activities or for outstanding academic, research or other creative achievements contributing to the deepening of students knowledge and the prestige of the school. Extraordinary scholarships may be awarded at the request of the student or on the schools own initiative.

## **3. Common provisions**

1. The scholarship is always awarded in the form of a tuition fee reduction of 10-70%. The exception is the exceptional scholarship, where the tuition discount may be granted in the form of a financial payment to the students bank account. The amount of the scholarship and its award is not claimable and it is always up to the committees discretion whether the scholarship will be awarded and in what amount.
2. In order to be awarded a scholarship, you must always submit an application before starting your studies. The applicant must always meet the conditions of the scholarship applied for. The application can be submitted via email or the form on the website. The application must be in Czech or English.
3. After the scholarship committee meeting, the applicant will be

notified by email of the outcome of the decision. In case of non-award of the scholarship, the applicant has the right to appeal. This right can be exercised both on the amount of the scholarship and on the outcome of the decision. The applicant must give proper reasons for his/her appeal.

4. Each applicant who has been awarded a scholarship and has decided to take advantage of it will write a short article about the scholarship and study opportunities. The applicant must give consent to the publication of this article, including his/her photograph, under the terms of the GDPR. The applicant will send this information to the schools email address.
5. The applicant has the right to refuse the scholarship. In the event of unsuccessful completion of the studies, the students right to further application for the scholarship will cease. The scholarship is always awarded for one selected study programme and is non-transferable. The scholarship does not cover other fees associated with the study (e.g.: retaking exams, purchasing books, etc.).

#### **4. Final provisions**

1. Decisions on scholarships are not subject to the provisions on administrative proceedings under these Scholarship Regulations. This procedure is entirely within the competence of the school and the scholarship committee. This decision is not reviewable by any other organisation or committee.
2. Appeal against the decision of the scholarship committee. This appeal must be lodged within 14 days of the date of the decision. The appeal should always be submitted by email.
3. These Rules shall enter into force on the date of their issue.

## **Edition**

### **Scholarship Regulations**

*Description: The Scholarship Regulations regulate the types of scholarships awarded, the conditions for their award and the method of application. The Scholarship Rules are internal regulations. The scholarship is not an entitlement.*

Copyright: ©2022

Publisher: European Academy of Education SE

Cukrova 560/2, Prague

Czech Republic

[www.europeanacademy.online](http://www.europeanacademy.online)

Language of publication: English

Publication type: document

Prepared by: Pavel Bartoš, LL.M., DBA

Document validity from: 2022/01/01

